



MASKWACIS HEALTH SERVICES

BOX 100 MASKWACIS, ALBERTA T0C 1N0
TELEPHONE (780) 585-3830 FAX (780) 585-2203

EMPLOYMENT OPPORTUNITY

SECURITY (Temporary Term)

Maskwacis Health Services (MHS) is accepting resumes for (2) Temporary Security Personnel, (1) Day shift and (1) Evening shift, term ending March 31, 2022. If you meet these requirements, we encourage you to apply.

PURPOSE:

Security personnel are responsible for protecting the organizations property, assets, personnel and information against fire, theft, vandalism, and illegal entry. Therefore, shall be responsible for detecting any suspicious behavior and preventing vandalism, thefts, or other criminal behavior.

QUALIFICATIONS

- Valid Alberta Security License.
- Proven experience as security officer or guard.
- Minimum 18 years of age.
- A Canadian Citizen or legally entitled to work in Canada.
- Fluent in spoken & written English.
- Able to work evenings, nights, weekends & Statutory Holidays.
- Competent & of Good Character; Not subject of a criminal investigation; Have no serious criminal record or outstanding criminal charges.
- Knowledge of legal guidelines for area security and public safety.
- Familiarity with report writing,
- Excellent surveillance and observation skills; Tech-savvy with experience in surveillance systems.
- Maintain strict confidentiality.
- Valid Class 5 Driver's License.
- Current First Aid and CPR Certificate; Trained in Self Defense an asset.

Typical Duties include but are not limited to:

- Patrol premises every half hour to maintain order and establish presence.
- Monitor and authorize entrance of vehicles or people on the property.
- Remove wrongdoers or trespassers from the area.
- Contact proper authorities &/or alarm companies when required.
- Secure all exits, doors and windows after end of operations.
- Monitor surveillance cameras regularly to identify disruptions or unlawful acts.
- Submit reports of daily surveillance activity and important occurrences.

SUPPORTING DOCUMENTS REQUIRED:

- Diplomas & Certificates
- Criminal Records Check with Vulnerable Sector
- Child Intervention Clearance (CWIS)
- Valid Class 5 Driver's License

Salary: Based on education & years of experience

CLOSING DATE: Friday, October 22, 2021 @ 4:00 PM

Please forward your Resume with supporting documents to:

PERSONNEL DEPARTMENT
Maskwacis Health Services
Box 100
Maskwacis, Alberta
T0C 1N0

Phone: (780) 585-3830 ext. 2412
Fax: (780) 585-2203
Email: l.ward@mymhs.ca

We thank all applicants for their interest and advise that only those selected for interviews will be contacted. Incomplete submissions will be screened out.